

COMPANY CREDIT & PAYMENT POLICY

- Design Supply Doors, LLC payment terms are Net 30 days from the date of invoice. If the account is not paid per terms, the account will be placed on a C.O.D. basis.
- **Returned Check Policy:** If a check made payable to Design Supply Inc. is returned for any reason, your account will be placed on hold and you will be charged a "Return Check Fee" of \$30.00 on each invoice paid with a returned check. When the check amount and all fees are paid account hold will then be released.
- No shipments are made to accounts showing a balance due over 60 days until such amounts are paid.
- Chronic late payments may result in account being placed on a permanent C.O.D. basis.
- There is a **1.5% per month** charge on past due unpaid account balance.
- Customer is to pay any and all attorney's fees in the event that outside collection efforts become necessary.
- Return Policy:
 - See separate sheet
- **Notice to Owner:** Failure of the contractor to pay those persons supplying material or services to complete this contract can result in the filing of a mechanic's lien on the property which is the subject of this contract pursuant to Chapter 429, RSMO. To avoid this result you may ask this contractor for "Lien Waivers" for the work described in this contract. Failure to secure lien waivers may result in your paying for labor and materials twice.

I fully understand and accept Design Supply Doors credit terms. I assume responsibility for payment of all debt incurred in consideration of extended credit.

Corporate Officer or Owner Signature Required

Company Name: _____

Authorized Signature: _____ Title: _____

Printed Name: _____ Date: _____